



Ontario Gang Investigators Association Executive Board Vacancy **Director of Training and Education**

The Ontario Gang Investigators Association (the Association) is seeking interested candidates to perform the duties of the Director of Training and Education in the capacity of an Executive Board Member of the Association.

Compensation: This is a volunteer position

Commitment:

- 1 Executive Board Meeting per month, set in advance
- Volunteer at Annual Conference and other training events
- Respond to emails / phone calls to conduct association business between meetings

Requirements:

1. Must be eligible for membership through full time employment in a supported profession
 - Peace Officers as defined under the *Criminal Code of Canada*;
 - Special Constables under the Ontario *Police Services Act*;
 - any duly appointed auxiliary police officer;
 - civilian staff of a law enforcement agency where their primary responsibilities include a law enforcement component;
2. Must not be in conflict with the purposes of the Association

Duties of the Director of Training and Education:

One of the core objectives of the Association is to educate its membership. For this reason, there are two Directors of Training and Education. The Directors are responsible for organizing the annual conference as well as any other training initiatives of the Association. They are also responsible for coordinating other educational activities provided by the Association's membership on the Association's behalf. The Directors of Training and Education shall perform all duties incident to the office and other such duties as provided by these bylaws or as may be prescribed from time to time by the board of directors.

Specifically, the Directors of Training and Education shall:

- (a) perform all duties incident to the office of the Directors of Training and Education and such other duties as may be required by law, by the Articles of Incorporation, by the bylaws, or which may be assigned from time to time by the Executive Board;
- (b) arrange conference speakers;
- (c) maintain data base of presenters and presentation topics;

- (d) organize training events;
- (e) facilitate speaker requests;
- (f) produce written training materials and bulletins;
- (g) maintain record of presentations;
- (h) ensure presenter *per diems* and expenses are paid;
- (i) maintain database of available training information in conjunction with the Director of Technology;
- (j) oversee requests for subsidized training by members, as well as requests by members to provide training on the Corporation's behalf
- (k) co-chair the Conference Committee; and
- (l) the Directors shall provide a single concise and accurate written report of all activities within their portfolio, since the last report, at all scheduled meetings of the board of directors.

Application deadline: April 2nd, 2021

How do I Apply

Please submit your expression of interest and qualification related to the duties of the position no later than April 2nd, 2021 to Andrew Hammond, Ontario Gang Investigators Association at **vp_operations@ongia.org**